

# REQUEST FOR PROPOSALS

**Pennsylvania Department of Health and Federal Funding for:  
Perinatal Action Collaborative Implementation Grants**

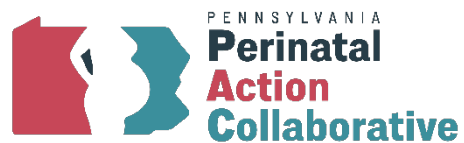
**Proposals Due: July 29, 2026**  
**Grant Period to Begin: October 1, 2026**

Anticipated funding maximum: **\$125,000**

Recommended project timeline: **12 Months**

Number of anticipated sub-grants: **1**

**PLEASE READ ALL INFORMATION THOROUGHLY**



JEWISH HEALTHCARE FOUNDATION  
SUITE 2500  
625 LIBERTY AVENUE  
PITTSBURGH, PA 15222  
[PAC@JHF.org](mailto:PAC@JHF.org)

# Contents

I.	Grant Overview .....	3
	Purpose and Background.....	3
	Eligible Project Categories .....	<b>Error! Bookmark not defined.</b>
	Evaluation and Reporting.....	6
	Funding Stream .....	6
	Minimum Applicant Requirements .....	6
II.	Proposal Conditions.....	7
	Contingencies .....	7
	Modifications .....	7
	Inaccuracies or Misrepresentations .....	7
	Incurred Costs .....	7
III.	Services & Funding Available .....	7
IV.	Program Requirements .....	8
V.	Subgrant Requirements.....	8
	General.....	8
	Insurance Requirements .....	11
	Right to Monitor and Audit.....	12
VI.	Improper Consideration.....	13
VII.	Grant Proposal.....	13

## I. Grant Overview

### Purpose and Background

The Pennsylvania Perinatal Action Collaborative (PAC) is a multi-disciplinary group tasked with developing and implementing actionable strategies under the Pennsylvania Maternal Health Strategic Plan (MHSP) to improve the health of pregnant and postpartum people in the Commonwealth. The PAC is facilitated by the Jewish Healthcare Foundation and supported by the Pennsylvania Department of Health's Health Resources and Services Administration (HRSA)-funded Maternal Health Innovation Program (MHIP). This program supports states in creating maternal health strategic plans, establishing task forces (like the PAC), and implementing strategic plans.

In early 2026, a PAC Priority Team met to develop actionable strategies to implement recommendations within the Addressing Behavioral Health and Substance Use Disorder Needs focus area. A portion of this funding is now being made available for a grant to support the implementation of PAC's actionable strategy. Applicants are strongly encouraged to propose a project timeline of 12 months.

The term "provider" in this document is broadly defined as any medical or non-medical professional who offers services and supports to pregnant and postpartum people. The term "perinatal" in this document refers to prenatal care, labor and delivery, and postpartum care.

## Project Description

Proposals must address the actionable strategy identified by the PAC Priority Team for the following Maternal Health Strategic Action Plan recommendation within the “Improve detection of behavioral health (BH) risks during pregnancy and postpartum and improve referrals and uptake of treatment and supports” focus area: *Address wait times for referrals and warm handoffs from screenings for behavioral health needs.*

**PAC Actionable Strategy – Integrated Care:** Pilot a co-located care model at an outpatient obstetric clinic (birth center, OB/GYN, FMOB) in Philadelphia County to reduce wait times for perinatal mental health (MH) and substance use disorder (SUD) care.

### Eligibility

The following organizations are encouraged to submit a proposal to implement the actionable strategy: Outpatient clinics with obstetric providers (e.g., midwives, OB/GYNs, family medicine OBs) in Philadelphia County.

### Background & Context

Patients in Pennsylvania, especially those who are pregnant or postpartum, experience long wait times and barriers to care when seeking behavioral health care. A study by the CHOP Research Institute identified significant barriers to care for SUD among pregnant and postpartum people relative to other populations. In an April 2026 policy paper entitled *Improving Maternal Mental Health in Women With Serious Mental Illness*, SAMHSA identified gaps in systems for maternal mental health, including a lack of available providers who are able to treat mental health in the perinatal period and inadequate training in maternal mental health among existing providers. The policy paper recommended integrated care as a potential solution.

Two examples of evidence-based models of integrated care include Screening, Brief Intervention, and Referral to Treatment (SBIRT) and Collaborative Care Management. Research has shown that SBIRT has a return on investment ranging from \$3.20-\$4.40 for every dollar spent. Collaborative Care Management has been shown to have a four-year cost-difference of \$3,363 less per patient.

### Project Description

Applicants may submit a proposal to: contract with or fully integrate behavioral health providers to offer co-located, trauma-informed perinatal behavioral health (mental health and substance use disorder) treatment at their clinic; and document lessons learned and implementation steps to inform replication in other obstetric settings.

Applicants are encouraged to consider and include the following strategies:

- **Provide comprehensive screenings and follow-up.** Applicants are encouraged to propose screening and follow-up protocols for mental health (e.g., depression, anxiety, and bipolar), social determinants of health (SDOH), and inter-partner violence.
- **Co-locate and support behavioral health team members.** Applicants must propose how to hire or contract with a behavioral health team member (e.g., a social worker, care

manager, or therapist) in the OB outpatient setting and how to train, onboard, and effectively supervise the behavioral health team member.

- **Seek training and consultations from Perinatal TiPS on trainings and consultations.** Applicants can reach out to their regional Perinatal TiPS team to determine how and when to incorporate Perinatal TIPS into the applicant's follow-up protocols and to explore whether they could provide training on addressing stigma related to perinatal behavioral health, how to integrate behavioral health care in obstetrics settings, medication management, and stepped care treatment models with psychiatrists (e.g., treating mild/moderate symptoms and referring complex cases to psychiatry).
- **Engage a Clinical Champion.** Applicants are encouraged to identify a Clinical Champion who supports the co-located care model and to describe how the champion will promote buy-in and behavior change among their peers and serve as a bridge between providers and administrators to implement and continuously improve the model.
- **Include perinatal support workers on the care team.** In addition to proposing how to co-locate a behavioral health provider in the OB outpatient site, applicants should consider how to also include support workers (e.g., home visitors, CHWs, doulas, peer navigators, and case managers) as part of their care team to trauma-informed support outside of clinical settings throughout the postpartum period.
- **Coordinate care with the OUD Centers of Excellences.** Applicants should consider developing warm handoff protocols with local OUD Centers of Excellences for OUD treatment and communication protocols to coordinate care.
- **Include tactics to reduce no-show rates.** Applicants are encouraged to propose strategies to help patients participate in the scheduled contacts with the behavioral health team member.
- **Offer Telehealth and other flexible service delivery options.** For patients with barriers to accessing in-person care (i.e. disability, transportation, childcare) or for whom receiving behavioral health care outside of the clinical setting is preferred, Applicants could also offer tele-behavioral health options, home-based care and evening, or weekend hours.  
**Design and implement an accessibility policy:** To ensure equitable access to care, Applicants are strongly encouraged to develop and implement standards that address accessibility needs (i.e. language access, disability accommodations, culturally responsive care, and technology access). This includes protocols for providing interpreters (spoken language and ASL), plain language materials, and preferred communication formats/platforms (verbal, written, texting, app-based).
- **Engage individuals with lived experience.** Applicants are encouraged to propose how they will seek input from individuals with lived experience to design, implement, and continuously improve the co-located care model.
- **Create a financing model to support sustainability.** Applicants must describe how they will track the costs of the co-located services and test reimbursement strategies (e.g., billing codes such as 9612, 99492, 99493, and 99494, and 99484 or value-based payment models)

## Performance Measures & Monitoring

To support the evaluation and quality improvement process, proposals must include a plan to monitor performance measures, including the number of the number of patients served by the co-located behavioral health team and standard process and outcome measures that fit the services and population (e.g., depression screening and follow-up, depression response, depression remission, etc.).

## Evaluation and Reporting

The University of Pennsylvania (Penn) is serving as a program evaluator for the MHIP Program. Subgrantees of this program will work with Penn to ensure alignment with MHIP's evaluation. The Penn team will be available to subgrantees for technical assistance to set up tracking systems to collect data for any identified performance measures.

All subgrantees will be required to track and report both the number and type of facilities (i.e. hospitals, birthing centers, FQHCs, etc.) engaged in the proposed work, as well as the number of people (i.e. patients, providers, community members, etc.) served. In addition, subgrantees must track the performance measures identified in the actionable strategy:

- The number of the number of patients served by the co-located behavioral health team and standard process and outcome measures that fit the services and population (e.g., depression screening and follow-up, depression response, depression remission, etc.).

## Funding Stream

The Jewish Healthcare Foundation (JHF) is serving as the administrator of the Perinatal Action Collaborative Implementation Grants with funding from the HRSA Maternal Health Innovation Program, which is provided through the Pennsylvania Department of Health.

## Minimum Applicant Requirements

1. Applicant can have no record of unsatisfactory performance. Applicant must not be presently debarred, suspended, proposed for debarment, or declared ineligible or voluntarily excluded from participation in this transaction by any local, state, or federal department or agency.
2. Applicant must have the ability to maintain adequate files and records to meet reporting requirements.
3. Applicant must have the administrative and fiscal capability to provide and manage the proposed services on a reimbursement basis and ensure that adequate documentation related to the services can be provided.
4. Applicant must demonstrate the capability to perform all elements of the proposed scope of work and have the capacity to enter a Subgrant Agreement with JHF.
5. Applicant must possess the appropriate licenses and certifications issued by the Commonwealth of Pennsylvania, if required based on the services proposed.

6. Applicant must be legally authorized to conduct business in Pennsylvania and must have established administrative and programmatic resources to administer/work in Pennsylvania.
7. Applicant must meet other presentation and participation requirements listed in this RFP.

## II. Proposal Conditions

### Contingencies

Funding for this program is contingent on Federal funding from the Health Resources and Services Administration (HRSA) provided through the Pennsylvania Department of Health to the Jewish Healthcare Foundation (JHF). Sub-grantee Agreements will be developed by JHF through the process described in Section III. Proposal Review and Selection. All funding and funding amounts are subject to the availability of funds as described.

### Modifications

JHF is not obligated to make any sub-grants under the RFP. JHF has the right to issue amendments to this RFP. JHF also reserves the right to terminate this RFP process at any time.

### Inaccuracies or Misrepresentations

During the RFP process or in the administration of a resulting Subgrant, if JHF determines that the Applicant has made a material misstatement or misrepresentation or that materially inaccurate information has been provided to JHF, JHF may terminate the Applicant from the RFP process. In the event a Subgrant has been awarded, JHF may immediately terminate the Subgrant.

### Incurred Costs

This RFP does not commit JHF to pay any costs incurred in the preparation of a proposal in response to this request and the Applicant agrees that all costs incurred in developing this proposal are the Applicant's responsibility.

## III. Services & Funding Available

### **Anticipated funding maximum: \$125,000**

Funding available through this RFP is intended to provide a grant to implement a recommendation from the Pennsylvania Maternal Health Strategic Action Plan within 12 months. All work proposed must serve the residents of Pennsylvania.

Members of a RFP Review Committee will review all proposals and recommend an award for this actionable strategy.

Sub-grantee agreements will be administered and managed by JHF. Subgrantee agreements will be with JHF. Reporting and documentation of work is required and will be provided to the Pennsylvania Department of Health. The payment method and schedule for sub-grantee agreements will be based on monthly invoices for costs incurred by performance of the services.

Additional RFPs may be released by JHF in the future for this funding source.

## IV. Program Requirements

If awarded a subgrant, Applicant agrees to:

1. Adhere to programmatic and financial reporting requirements and due dates established by JHF and the Pennsylvania Department of Health.
2. Maintain and provide to JHF all documentation of work under this agreement in accordance with federal Right to Know laws.
3. Sign and comply with a Lobbying Certification Form, to be provided as part of the agreement.
4. Submit monthly invoices to JHF for the reimbursement of services provided using an invoice format provided by JHF and adhere to due dates established by JHF in the Subgrant Agreement.
5. Provide all documentation of expenditures as part of the agreement.
6. Maintain any appropriate licensure, training, degree, or authorization with the state as required for any proposed services.
7. Maintain legal authorization to conduct business in Pennsylvania and maintain established administrative and program resources to provide services within Pennsylvania.

## V. Subgrant Requirements

### General

Organizations awarded funding will enter into Subgrant Agreements with JHF and will be required to agree to the terms listed below. Additionally, any awards made under this RFP are also subject to the requirements included in Exhibits A through F:

#### **1. Representation**

In the performance of the Subgrant, the Subgrantee, its agents, and its employees will act in an independent capacity and not as officers, employees, or agents of JHF.

#### **2. Point of Contact**

The Subgrantee will designate an individual to serve as the primary point of contact for the Subgrant. The designated individual must respond to JHF inquiries within two business days.

**3. Change of Address**

The Subgrantee will notify JHF in writing of any change in mailing address within ten business days of the address change.

**4. Grant Assignment**

Without the prior consent of JHF, the Subgrant is not assignable by the Subgrantee either in whole or in part.

**5. Subcontracting**

The Subgrantee agrees not to enter into any subcontracts for work described under the Subgrant without prior consent of JHF.

**6. Travel**

The Subgrantee agrees to adhere to all Commonwealth Travel and Subsistence policies.

**7. Computer Hardware Requirements**

The Subgrantee agrees to adhere to minimum personal computer hardware, software, and peripherals requirements.

**8. Subgrant Amendments**

The Subgrantee agrees any changes to the Subgrant will be valid only when they have been written, signed, and attached to the original copy of the Subgrant and approved by the required persons or agencies.

**9. Conflict of Interest**

The Subgrantee must have in place an agency-specific conflict of interest policy that strives to ensure that no conflict of interest exists between its officers, employees, or grantees and JHF. The Subgrantee will make a reasonable effort to prevent employees, consultants, or members of governing bodies from using their positions for purposes that are, or give the appearance of, being motivated by a desire for private gain for themselves or others such as those with whom they have family, business, or other ties.

**10. Confidentiality**

The Subgrantee will ensure confidentiality of any protected health information in accordance with the Health Insurance Portability and Accountability Act of 1996 (HIPAA), and any other applicable confidentiality laws and regulations. The Subgrantee will make adequate provisions for system security and protection of individual privacy to ensure confidentiality of client information.

**11. Records**

The Subgrantee agrees to maintain program and fiscal records, including but not limited to, books, records, documents, and other evidence pertaining to the costs and expenses of this agreement, information relating to staff and job descriptions, and all information necessary for the Subgrantee to perform the work required under the agreement. The Subgrantee will maintain all records and management books pertaining to service delivery and demonstrate accountability for Subgrant performance. The subgrantee will maintain all fiscal, statistical, and management books and records pertaining to the program. The Subgrantee will make all relevant records and documents available to JHF during on-site monitoring and by request. Fiscal records will be kept in accordance with generally accepted accounting principles and must account for all funds, tangible assets, revenue, and expenditures. All records will remain complete and current and comply with all Subgrant Agreement requirements. Failure to maintain acceptable records per these

requirements will be considered grounds for withholding payments for invoices submitted and for termination of the Subgrant Agreement.

**12. Licenses and Permits**

The Subgrantee will ensure that it has all necessary licenses and permits to conduct services funded by the Subgrant, as required by applicable laws and in accordance with state as applicable. The Subgrantee will maintain these licenses and permits for the duration of the Subgrant Agreement. The Subgrantee will notify JHF immediately of loss or suspension of any such licenses and permits.

**13. Health and Safety**

The Subgrantee will comply with all applicable local health and safety clearances for each site where program services are provided under the terms of the Subgrant Agreement.

**14. Pro-Children Act of 2001**

The Subgrantee will comply with Environmental Tobacco Smoke Act, also known as the Pro-Children Act of 2001.

**15. Americans with Disabilities Act**

The Subgrantee will comply with all applicable provisions of the Americans with Disabilities Act (ADA).

**16. Notification**

In the event of a problem or potential problem that will impact the quality or quantity of work, or the level of performance under the Subgrant Agreement, notification is required within one business day in writing via email and by telephone to JHF.

**17. Administrative Reporting Requirements**

Subgrantees are required to submit monthly invoices, quarterly narrative and financial reports in accordance with a schedule that will be specified in the Subgrant Agreement, as well as all documentation of expenditures under this agreement. Failure to submit required reports and documentation in a timely manner may jeopardize JHF's compliance with Pennsylvania Department of Health and Federal reporting requirements and may result in JHF withholding payment.

**18. Equal Employment Opportunity Program**

- a. The Applicant will not discriminate against any employee, Applicant for employment, recipient of services, or any other persons because of race, color, religion, ancestry, national origin, age, sex, sexual preference, gender identity, or the presence of a non-job-related medical condition/disability. Applicants must comply with the Pennsylvania Human Relations Act (PHRA), which is available at: [http://www.phrc.pa.gov/Resources/Law-and-Legal/Documents/PA%20Human%20Relations%20Act%20\(1\).pdf](http://www.phrc.pa.gov/Resources/Law-and-Legal/Documents/PA%20Human%20Relations%20Act%20(1).pdf).
- b. The Applicant agrees that sexual harassment is a form of discrimination based on sex and prohibited by Title VII of the Civil Rights Act of 1964.

**19. Default and Termination**

JHF retains the right to terminate the agreement in the event that the Subgrantee fails to perform the services as agreed upon or fails to perform any other provisions of the agreement.

**20. Environmental Protection**

The Subgrantee agrees to minimize pollution and strictly comply with all applicable environmental laws and regulations.

**21. Disposition of Equipment and Other Material**

The Subgrantee agrees to obtain supplies and equipment for use in this agreement at the lowest practical cost and to purchase by means of a system of competitive bidding.

**22. Corporate Practice of Medicine Doctrine**

The Subgrantee agrees to comply and not violate the corporate practice of medicine doctrine, if applicable.

**23. Health Equity**

The Subgrantee agrees to provide services in an equitable manner to all populations served.

## Insurance Requirements

**1. Insurance**

The Subgrantee will secure and maintain throughout the Subgrant period the following types of insurance with limits as shown:

**a. Professional Liability Insurance**

Maintain in amounts at least equal to the Commonwealth of Pennsylvania minimum medical liability requirements. The Subgrantee shall add JHF as an additionally named insured to its professional liability insurance coverage and provide JHF with a certificate of that coverage with JHF as an additionally named insured.

**b. Workers' Compensation**

A program of Workers' Compensation Insurance or a state approved self-insurance program in an amount and form to meet all applicable requirements of the Labor Code of the Commonwealth of Pennsylvania, including Employer's Liability covering all persons providing services on behalf of the Subgrantee and all risks to such persons under this Subgrant. With respect to Subgrantees that are non-profit corporations organized under Pennsylvania or Federal law, volunteers for such entities are required to be covered by Workers' Compensation Insurance. Workers' Compensation insurance limits are based on the number of employees, the payroll of the employees, the classification of the agency and past loss experience. This amount may vary between agencies. The Subgrantee agrees that it will not assert any immunity under the applicable workers' compensation laws as a defense against defending or indemnifying JHF against any temporary workers' compensation or negligence lawsuit, complaint, charge, or claim against JHF.

**c. Comprehensive General, Property, and Automobile Liability Insurance**

This coverage is to include contractual coverage and automotive liability coverage with combined single limits for bodily injury and property (fire, theft) damage. If the Subgrantee provides transportation to one or more clients at any time, the automotive liability coverage will have combined single limits for bodily injury and property damage. The policy will cover owned, rented, or not-owned vehicles. For

Automobile Liability Insurance, Pennsylvania requires as a minimum coverage up to \$30,000 for all persons injured in an accident, subject to a limit of \$15,000 for one individual and \$5,000 coverage for property damage. Comprehensive General Liability Insurance and Property Insurance limits are based on various factors unique to each agency.

**d. Unemployment Compensation.**

The Subgrantee must maintain proof of Unemployment Compensation through the “Employers Report for Unemployment Compensation,” PA Form UC-2 REV 3-03.

**e. Fidelity Bond**

This protects the Subgrantee against dishonest or fraudulent acts of employees, such as embezzlement, fraud, or theft of money. This coverage must be no less than 1/6th of the total cost of the annual Subgrant amount and must name JHF as co-insured.

2. **Additional Named Insured:** All General Liability and Fidelity policies must contain additional endorsements naming JHF and its officers, employees, agents, and volunteers as additional named insured with respect to liabilities arising out of the performance of Subgrant services.
3. **Proof of Coverage:** Subgrantee will furnish Certificates of Insurance to JHF evidencing the insurance coverage, including endorsements required above, prior to the signing of the Subgrant Agreement and commencement of service provision. Certificates will provide that insurance will not be terminated or expire without 30 days of written notice to JHF and the Subgrantee will maintain such insurance from the time Subgrant services begin through the end of the grant term.
4. **Indemnification:** The Subgrantee will indemnify and hold JHF harmless from any loss, damage, liability, or expense resulting from personal injury to any person or damage to tangible personal or real property caused solely by the wrongful or negligent act of the Subgrantee or its agents or workers in connection with the Subgrantee’s duties hereunder.

## Right to Monitor and Audit

**1. Right to monitor**

JHF and the Commonwealth of Pennsylvania will have right to inspect and review all records and documents related to programmatic and financial activities of the Subgrantee in the use of Subgrant funds and will have the right to monitor the performance of the Subgrantee in the delivery of services provided under the Subgrant (at minimum on a quarterly and annual basis). The Subgrantee agrees to fully cooperate in any auditing or monitoring, including on-site monitoring. The Subgrantee will cooperate with JHF in the

implementation, monitoring, and evaluation of the Subgrant and comply with any and all reporting requirements established by JHF.

**2. Availability of records**

All records pertaining to service delivery and all fiscal, statistical, and management books and records will be available for examination and audit by JHF, Federal, and State representatives for a period of four years after final payment under the Subgrant or until all pending JHF, Federal, and State audits are completed, whichever is later. The Subgrantee will retain program data locally and will make it available upon request to JHF. Records of the Subgrantee which do not pertain to the program may be subject to audit.

**3. Audit Requirements**

The Subgrantee will agree to adhere to state and federal audit requirements. See Exhibit B.

## VI. Improper Consideration

Applicant will not offer (either directly or through an intermediary) any improper consideration such as, but not limited to, cash, discounts, services, the provision of travel or entertainment, or any items of value to any officer, employee, or agent of JHF in an attempt to secure favorable treatment regarding this RFP. JHF, by written notice, may terminate any Subgrant if it determines that any improper consideration as described above was offered to any officer, employee, or agent of JHF with respect to the proposal and award process. This prohibition will apply to any amendment, extension, or evaluation process once a Subgrant has been awarded. Applicant will immediately report any attempt by a JHF officer, employee, or agent to solicit (either directly or through an intermediary) improper consideration from Applicant. The report will be made to the supervisor or manager charged with supervision of the employee or to the JHF Administrative Office. In the event of a termination under this provision, JHF is entitled to pursue any available legal remedies.

## VII. Grant Proposal

**1. Proposal Submission Deadlines and Format**

All applications will be submitted through the JHF Fluxx Portal at <https://jhf.fluxx.io/>.

To apply for funding, applicants **must have an approved JHF Fluxx account**. Organizations that have previously applied for PAC funding through JHF's Fluxx portal may use their existing account to complete and submit applications.

Organizations that do not currently have a JHF Fluxx account must request an account by emailing [PAC@JHF.org](mailto:PAC@JHF.org). Emails must clearly state your organization's name and intent to

apply for this RFP. Account requests will be reviewed and approved within 3-4 business days. Applicants will not be able to view or submit an application without an approved Fluxx account.

**Applicants should request a Fluxx account as early as possible to avoid missing the application deadline. JHF is not responsible for any missed deadlines due to applicant delays in requesting Fluxx accounts.**

Once the account is created and approved, the applicant will be able to log in to view and complete the application within Fluxx. Applications must be submitted within the Fluxx portal no later than **5:00 p.m. on Wednesday, July 29, 2026.**

Please contact [PAC@JHF.org](mailto:PAC@JHF.org) with any questions regarding the registration or application process.

RFP made available:	June 10, 2026
Deadline for submitting proposals:	5 p.m. ET, July 29, 2026
Notification of awards anticipated by:	August 27, 2026
Signed agreements due to JHF no later than:	September 30, 2026
Funding period begins:	October 1, 2026

**2. Application Content:** Questions from the application are provided below to allow applicants time to prepare responses outside of the Fluxx portal. **All applications must be submitted via Fluxx. Emailed applications will not be accepted.**

**a. Organization Information**

**b. Project Information**

- i. **Project Summary** [150-character limit]
- ii. **Amount Requested** (Please review your actionable strategy carefully for anticipated funding amounts)

**c. Project Description**

- i. **What area of Pennsylvania will the proposal cover? [3500-character limit]** Please describe the area (city, county, region, state-wide, etc.) where the proposed activities and services will be provided. Include details on the specific needs of the area of focus (beyond the publicly available statistics) and how your proposal will address those needs.

- ii. **What activities do you propose to implement and sustain the actionable strategy for this recommendation? Include what you plan to do along with a timeline for those activities. [3500-character limit]** Please describe your proposed strategies, milestones, methods, and steps to implement and sustain the actionable strategy. Please also include a project timeline showing what will be achieved by when. Refer to Section I. Grant Overview, Project Description of the RFP when detailing project plans and timelines.
- iii. **What is the staffing plan to carry out these proposed activities? [3500-character limit]** Please include brief descriptions of the hired personnel or vacant positions that will support the work.
- iv. **How will you collect data for your performance measures? [3500-character limit]** Please describe the data to be collected for your performance measures and the plans to collect and track this data. Please refer to the required performance measures listed in RFP section I. Grant Overview – Evaluation and Reporting.
- v. **What is the experience and capacity of your organization to carry out this work? [3500-character limit]** Please provide a brief description of the organization’s history of service as well as the organization’s overall capacity to provide the proposed programming and/or services. Please provide the organization’s administrative capacity to meet the terms of the agreement, including the ability to manage and submit documentation for all expenditures incurred as part of the proposed program, participate in data tracking and evaluation, prepare and submit regular narrative and budgetary reports. Please also describe your organization’s existing work and relationships with other relevant organizations in the proposed service area.

#### d. Supporting Documents

##### i. Budget

Two documents are required for budget submission. Both should be completed on the templates provided at [www.perinatalactioncollaborative.org/rfp](http://www.perinatalactioncollaborative.org/rfp) and uploaded into your Fluxx application.

- 1. **Budget and Budget Narrative:** Provide estimated expenditures per budget category and line item on the provided spreadsheet template. Indirect costs are limited to up to 10% of direct costs. The budget narrative must be included and must provide details and justification for the budget.

2. **Budget Forecast:** Provide estimated spending over the time periods listed in the template document.

Please complete (1) Budget and Budget Narrative and (2) Budget Forecast documents found at [www.perinatalactioncollaborative/rfp](http://www.perinatalactioncollaborative/rfp) and upload to Fluxx as part of your application.

## ii. Letters of Support

Letters of Support may be uploaded with applications but are not required.

## 3. Proposal Review and Selection

Subgrantees will be selected based on:

- a. The extent of maternal health gaps and needs in the proposed area;
- b. Whether the proposed activities will result in implementing the PAC's actionable strategy;
- c. The likelihood of the proposed programs being sustained beyond the grant period;
- d. The degree to which the timeline of proposed activities is reasonable and efficient;
- e. The applicant's ability and capacity to carry out the proposed activities and meet the Subgrant requirements; and
- f. The extent to which the budget is reasonable and aligned with the proposed work.

An independent RFP Review Committee will meet to discuss allocation of the Subgrants and the qualifications of the Applicants. The review committee will not include any potential Subgrantees and will be comprised of parties knowledgeable about the services sought by this RFP from diverse backgrounds. Review committee members cannot assist Applicants in applying. JHF will ensure that there is no conflict of interest among review committee members.

JHF does not discriminate against any Applicant because of race, color, religion, ancestry, national origin, age, sex, sexual preference, gender identity, or the presence of a non-job-related medical condition/disability.